



Internationalization – Documentation Checklist

1. Contractual and Legal
 1. Standard Project Terms
 2. Existing Standard T&C, End-User and License Agreements
 3. Standard Support and MA Contracts
 4. Standard Proposal and Quotations
 5. Existing Secrecy, confidentiality and non-disclosures
 6. External tool/component/source usage agreements incl. royalty terms
 7. Patents, Trademarks and copyrights
 8. Reseller Agreements
All systems integrator (“SI”), value-added reseller (“VAR”), original equipment manufacturer (“OEM”), independent software vendors (“ISV”), private label, joint venture, partnership, distributorship, teaming, agency, commission, brokerage, conditional sale, consulting, franchise or representative agreements
2. Product Documentation
 1. Product Web (ready to support multiple languages)
 2. Brochure
 3. PowerPoint presentation
 4. Product Description
 5. Specifications (if applicable)
 6. Reference project descriptions
 7. White Papers / Use cases
 8. Training Guides and Manuals
 9. Implementation Guides
 10. Maintenance Manuals
 11. User Manuals